

*Hanoi, 29<sup>th</sup> April 2014*

## **REGULATION**

### **ON THE ELECTION OF MEMBERS OF THE SUPERVISORY BOARD OF VIETINBANK FOR THE TERM 2014-2019**

- Pursuant to the Law on Enterprises No. 60/2005/QH11 approved by the XI National Assembly of the Socialist Republic of Vietnam on 29<sup>th</sup> November 2005;
- Pursuant to the Law on Credit Institutions No. 47/2010/QH12 promulgated by the National Assembly of the Socialist Republic of Vietnam on 16<sup>th</sup> June 2010;
- Pursuant to Decree 59/2009/ND-CP dated 16<sup>th</sup> July 2009 of the Government on the organization and operation of commercial banks;
- Pursuant to Circular 06/2010/TT-NHNN dated 26<sup>th</sup> February, 2010 of the State Bank of Vietnam guiding the organization, governance, management, charter capital, transfer of shares, amendment and supplement to the license and charter of banks;
- Pursuant to the Charter on the organization and operation of Vietnam Joint Stock Commercial Bank for Industry and Trade;
- Pursuant to Regulation on Internal Management of Vietnam Joint Stock Commercial Bank for Industry and Trade;
- Pursuant to Dispatch No. 176/NHNN-TCCB.m dated 24<sup>th</sup> April 2014 of the State Bank of Vietnam on personnel of the Supervisory Board and the Supervisory Board of VietinBank for the term 2014 - 2019;

#### **1. Election of members to the Supervisory Board**

The Supervisory Board of VietinBank to be elected for the term of 2014-2019 consists of **03** members.

#### **2. The term of the members of the Supervisory Board elected**

The term of the members of the Supervisory Board to be elected is 05 years.

#### **3. Conditions to become members of the Supervisory Board**

##### ***3.1 Members of the Supervisory Board must fulfill the following criteria and conditions:***

- From 21 years old, sufficient capacity for civil acts, not under the list of persons who are not permitted to act as members of the Supervisory Board of the Bank under the provisions of the Law on Credit Institutions issued in 2010 and other provisions of law on banking;
- Professionally ethical;
- Holding one or more university degree in economics, business administration, law; or being a manager for at least 03 years at VietinBank or other enterprises operating in insurance, securities, accounting, auditing;
- Not being a related person to the manager of the bank;
- The full-time member of the Supervisory Board must reside in Vietnam during the incumbent.

***3.2 The member nominees of the Supervisory Board of VietinBank must be approved by the State Bank of Vietnam in writing and during the time of undertaking their positions as member***

*of the Supervisory Board, compliance with standards and conditions prescribed by law and the Charter of VietinBank must be ensured.*

#### **4. Application for member nominees of the Supervisory Board**

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- Nomination Letter (as per template)
- Curriculum vitae / Criminal clearance record;
- A notarized copies certificates certifying level of education and professions, notarized Vietnamese translation version is required if such certificates are in foreign languages;
- Public report on related interests of candidates;
- List of related persons to candidates as per template
- The others qualifications demonstrating that the candidates have adequate standards and qualifications as prescribed conditions;
- The documents from the Board of Directors of the other credit institution approving the nominated candidates to participate as members of the Supervisory Board of VietinBank (*in the case the nominee is the manager of the other credit institutions*);
- If the elected member of the Supervisory Board does not hold the Vietnamese nationality, in addition to the above documents and records, criminal clearance record (or a document of equivalent value) by the competent authority of the country where the foreigners reside before coming to Vietnam. This record must be legalized by the Consulate. If the foreigners have already been residing in Vietnam for 06 months or more, sufficient criminal clearance record should be granted by the Department of Justice of Vietnam where the foreigner is residing.

#### **5. Principles for the election of members of the Supervisory Board**

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- By adopting the cumulative voting method, under which each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of elected members of the Supervisory Board, shareholders have the right to put all of their vote for one candidate or split votes for a number of candidates;
- The elected members of the Supervisory Board shall be determined by votes from the highest to the lowest, starting from candidates with the highest number of votes until sufficient number of Board members is reached and the elected member must have at least 65% of the total number of votes for each candidate on the total number of voting shares of the shareholders attending the General Meeting of Shareholders;
- If the shareholders want to vote for a candidate, write the number of votes for that candidate to the column "number of votes";
- If the shareholders do not vote for a candidate, either leave the column blank or cross out the column "number of votes";
- Total number of votes for the candidates shall not exceed the total votes permitted by shareholders (*number of shares multiplied by the number of members to be elected*);
- Names of the candidates are printed in the voting card. In case the General Meeting of Shareholders decides to remove or supplement any candidate, the shareholders will rule out that candidate or add that candidate's name to the bottom of the list.

#### **6. Announcing the electing decision**

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- Based on the minutes of the counting of votes, the election results of the Supervisory Board will be announced at the meeting;

- The results will be recorded in the Resolution of the General Meeting of Shareholders.

## **7. Validity**

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This Regulation comes into effect immediately after the approval of the General Meeting of Shareholders and will only apply to the election of members of the Supervisory Board for the term from 2014-2019.

*Hanoi, 29th April 2014*

**ON BEHALF OF THE BOARD OF DIRECTORS  
BOARD MEMBER AND GENERAL DIRECTOR**

*(Signed and sealed)*

**Nguyen Van Thang**